Loan Application Checklist

You can mail, email, or fax the following items to complete your application.

Note: The following is required for both applicants and co-applicants. Additional documents may be required.

☐ Two copies of Identification, one of which must be a Photo ID

Examples of identification include: (expired identification NOT ACCEPTED)
- Driver’s license with current address (Photo ID)
- Non-driver’s ID with current address (Photo ID)
- Passport (Photo ID)
- Utility bill with current address
- Medical insurance card
- Social Security card

☐ Proof of Income

Examples of proof of income include:
- Two current paystubs and two most recent W-2s
- IRS Tax Return for the past two years (if self-employed)
- Supplemental Security Income (SSI) award letter
- Social Security Disability Insurance (SSDI) award letter
- Child Support/Alimony: You are not required to disclose income from alimony, child support, or separate maintenance payments unless you are using this as a basis for repayment.

Call at any time if you have questions - we’re here to help!
888.744.1938

☐ An Official Vendor Quote

The quote should include the following:
- A breakdown of costs
- Vendor contact information
- If you are purchasing a vehicle, your quote must include: VIN, year, make, mileage, and type of accessible modifications.

☐ Loan Application (all pages must be completed and submitted)

Don’t forget!
- If you have a rep-payee, be sure to read the section regarding rep-payee guidelines on page 5.
- If you are applying for a home modification loan, please complete the HMDA Form on page 9.

Please Note: We do not reimburse for previously purchased items.